

**In the claims:**

1. (currently amended) In an electronic communication system, a method for automated follow-up of a request comprising the steps of:

generating a request of a task to be completed by users at one or more receivers with a deadline at a sender location and recording that request at the sender location indicating deadline and automatically setting up a follow-up reminder at the sender location to determine if a request has been completed by the deadline;

sending that request with a deadline message to said one or more receivers;

receiving said request and deadline at the one or more receivers;

determining at the receivers when the requested task is done; and sending a done notice to sender when requested task is completed and said done notice is recorded at the sender location.

2. (currently amended) The method of claim 1 wherein said sender determines if a done notice is received and request is completed before said deadline and generates a message to said one or more receivers if it has not been completed and the done notice has not been received by the deadline date.

3. (currently amended) The method of Claim 2 wherein said sender automatically sends a message to said one or more receivers if a deadline date has not been met.

4. (previously amended) The method of Claim 3 wherein said sender also automatically sends a second deadline date with a second message if a deadline has not been met and sets a second follow –up reminder.

5. (currently amended) The method of Claim 4 wherein said sender determines if a done request is completed and a done notice has been received before said second deadline and generates a message to said one or more receivers if it has not been completed by the second deadline date.